SELECTION PROCEDURE SYSTEM NUMBER:
RCT-2026-00070

This application form is specifically created only for this selection procedure. It shall be:

1. **Downloaded and opened in a PDF reader in a MS Windows equipped computer** – the recommended version is the Adobe Acrobat Reader DC *(version 2020.012.20041. You may download this free version here: https://get.adobe.com/uk/reader/)*. Opening the file and working only in a browser is not supported. Also, MacOS is found not to support all the functionalities of this digital form.
2. **Filled in electronically** in English language.
3. **Fields, where you may enter your input, are highlighted in light blue colour**. Fields marked with an asterisk (*) indicate a required input.
4. When entering dates, **the only accepted format is DD/MM/YYYY** (if you use different format, e.g. DD-MM-YYYY or DD.MM.YYYY, the automatic calculation fields may not display the calculations correctly).
5. You should be concise – **the space for your input is limited by the size of the text boxes**.
6. In case you have any issues with filling/saving this form, you may write to us at sne-recruitment@frontex.europa.eu.

FRONTEX APPLICATION FORM - SNE/2026/13

MY PERSONAL DATA

1. First (given) name*		2. Surname (family name)*	
3. Gender*		4. Date of birth*	
5. Address (street / number / post office code / city / country)*		6. Telephone number (including int'l prefix)*	
7. E-mail address (to be used for communication)*			

Make sure that this e-mail address is correctly entered and frequently monitored by you as it will be used by Frontex to communicate with you regarding your application.

THE POST / POSITION I AM APPLYING FOR IN FRONTEX

8. Position / Business title	Type of position	Please mark your choice*
Capability Seconded National Expert	Seconded National Expert	

INFORMATION AND DECLARATIONS ON MEETING THE ELIGIBILITY CRITERIA (CHECKLIST)

9.	Currently, I possess a citizenship of the following one of the Member States of the European Union or one of the Schengen Associated Countries (primary citizenship)	
10.	Currently, I possess a second citizenship of the following country	
11.	Currently, I am enjoying full rights as a citizen of the following one of the Member States of the European Union or one of the Schengen Associated Countries	
12.	Currently, I posses a professional experience of at least three years in administrative, legal, scientific, technical, advisory or supervisory functions	
13.	I possess a thorough knowledge of the following language of the EU (my main EU language)	
14.	I possess a satisfactory knowledge of another language of EU to the extent necessary for the performance of duties	

INFORMATION AND DECLARATIONS ON CANDIDATE'S BACKGROUND

During the past 5 years, I have been subject to any administrative/disciplinary/financial/criminal proceedings (ongoing or closed). In case of being involved, if selected, you may be approached by Frontex to elaborate on the circumstances at hand.	**YES** **NO**

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INFORMATION AND DECLARATIONS ON MY PROFESSIONAL EXPERIENCE

Starting with your present or last post / position, list in retrospective order some details of your previous and/or current working experience longer than 3 months which you deem are the most relevant for the post / position you are applying for. In case you wish to list additional working experience you may add additional information on your other working experience in Annex II at the end of the application form.

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
15.a		%			
	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
15.b		%			
	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

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	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
15.c		%			
	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
15.d		%			
	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

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	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
		%			
15.e	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
		%			
15.f	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

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MEETING THE PROFESSIONAL SELECTION CRITERIA

This section provides you with an opportunity to clearly explain how well you meet or exceed professional requirements (selection criteria published in the Call for SNEs). Use real examples / tasks you have performed / goals achieved and quantification wherever possible. These statements are mainly used to assess your suitability for the post / position. You should be concise – the space for your input is limited by the size of the text boxes below.

16.	Good understanding of Frontex operational environment and its regulatory framework. Explain in more detail how you meet or exceed this professional requirement (max. 850 characters):	
16.	Experience in drafting reports including statistics. Explain in more detail how you meet or exceed this professional requirement (max. 850 characters):	
16.	At least three years of professional experience in mobilizing resources and optimizing deployments in border management, law enforcement, crisis management, or a related field. Explain in more detail how you meet or exceed this professional requirement (max. 850 characters):	

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16.	Good understanding of operational planning. Explain in more detail how you meet or exceed this professional requirement (max. 850 characters):	
16.	Experience in analyzing, mapping, developing and evaluating business processes and standard operating procedures. Explain in more detail how you meet or exceed this professional requirement (max. 850 characters):	
16.	Advanced proficiency in large-scale data management, statistical analysis, and reporting. Explain in more detail how you meet or exceed this professional requirement (max. 850 characters):	

REFERENCES

This section gives you an opportunity to provide us with the names and contact details of up to three most recent professional-reference persons - not relatives, preferably your direct superiors - who may be later on contacted by Frontex to provide professional reference on you and / or to confirm statements made by you.

17.	Persons to provide professional reference on my skills, competences, achievements and conduct

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a	Name and surname	
	Relation / position	
	E-mail contact	
	Phone number	
b	Name and surname	
	Relation / position	
	E-mail contact	
	Phone number	

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18. MOTIVATION LETTER*

This page provides you with an opportunity to explain your application (why do you think you fit the post / position) by any additional information not mentioned in previous sections. The space for your input is limited by the size of the text box below (and by about 6000 characters).

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19. My availability date (or the notice period required by my employer)

20. Have you ever applied for any other Frontex post? If yes, please indicate for which one.

21. Have you ever been security cleared for an access to classified information? If yes, please indicate when, to which level and the validity of the clearance.

Please do not submit your application to Frontex unless you have fully read and understood the information contained in the Call for SNEs and you have assured that the data you have entered in this application are correct.

ONCE YOU COMPLETE AND VERIFY YOUR APPLICATION DO NOT SIGN OR SCAN THIS APPLICATION FORM – INSTEAD, SAVE IT IN A PDF FILE (INDICATING YOUR SURNAME IN THE NAME OF THE FILE). Your application should be submitted to Frontex via Permanent Representation of your Members State following the appropriate national procedure (in line with applicable Frontex SNE rules).

BY SUBMITTING YOUR APPLICATION YOU ARE DEEMED TO HAVE MADE THE FOLLOWING DECLARATIONS

22. **I declare that all the information provided above and in Annexes I and II by me are, to the best of my knowledge, true, correct and complete on the date of the submission of my application.**

I further declare that:

- **I am currently a national of a member state of the European Union or a Schengen Associated Country.**
- **I am aware that my application must be supported by my national authorities in a form of an Employer Authorisation (Form 1A).**
- **I undertake to submit, as soon as requested by Frontex, any documents in support of the above statements and declarations.**
- **I am fully aware that any false or incorrect statement or omission, even if unintended on my part, may lead to my lower scoring during the evaluation, refusal or non-eligibility of my application or may render my employment with Frontex liable to a termination.**
- **I am aware that candidates put in a reserve list may, eventually, be offered a secondment of a similar profile.**

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ANNEX I

Additional information on my relevant studies or education

23.

I have completed post-secondary education attested by a diploma as follows

Diploma type		Diploma awarded on	
Name of the school / university, city			
From an EU Member State		From another country	

Diploma type		Diploma awarded on	
Name of the school / university, city			
From an EU Member State		From another country	

24.

I have completed university studies attested by a diploma as follows

Studied from		Final date of diploma	
Standard length of studies		Studied full/ part time	
Diploma type			
Diploma title (in English)			
Principal subjects			
Name of the school / university, city			
From an EU Member State		From another country	

Studied from		Final date of diploma	
Standard length of studies		Studied full/ part time	
Diploma type			
Diploma title (in English)			
Principal subjects			
Name of the school / university, city			
From an EU Member State		From another country	

Studied from		Final date of diploma	
Standard length of studies		Studied full/ part time	
Diploma type			
Diploma title (in English)			
Principal subjects			
Name of the school / university, city			
From an EU Member State		From another country	

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ANNEX II (optional) - additional information on my other working experience

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
25.a	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
25.b	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
25.c	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

	Organisation – name (including city and country)	% of full time	Period of employment		Calculated length
			Start date (DD/MM/YYYY)	End date (DD/MM/YYYY)	
25.d	Type of business or sector				
	Job title or position held				
	Main activities and responsibilities				

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